

Regular Board Meeting Minutes January 19, 2021 7:00pm

Supervisor Ryan Sunquist
Supervisor Dan Peine
Treasurer Angela Neibur
Clerk Molly Weber

This meeting was called to order by Ryan Sunquist, supervisor at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. Ryan Sunquist made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.

PUBLIC COMMENT

ROAD REPORT

- Annual Noxious Weed Report ~ emailed to Ottomatic 01/15/21 to fill out since they did the work – they filled out a portion of the report then Board and Clerk finished filling it out at this meeting.
- Bill reminder: please include details ~ will need a detailed bill for January 2021 ~ Jason said when they plow they plow all the roads

PLANNING COMMISSION SYNOPSIS

- Nothing to report since meeting was cancelled.

OLD BUSINESS

- **FAQ Permit Process/Permit Process Addition to the Website** (coversheet or explanation as separate document) – work in progress – URL closed site was sent to Town Board members to review ~ nothing new here
- **Solid Waste Abatement Program** ~ we are too small per Ryan Sunquist and the research he did chatting with John Exner said we do not need a program liason.

NEW BUSINESS

- **Memorandum of Understanding** (Dakota County Cooperative Weed Management Area CWMA) ~ this was misplaced so was mailed to Todd Matzke 01.16.21
- **2020 Annual Township & City Report for Noxious Weed Control** ~ need complete part that Ottomatic did not ~ this was completed tonight
- **Work Comp Audit to MATIT** ~ Molly Weber is working on this ~ this was emailed 01/28/21
- **W2 and 1099** ~ Molly Weber and Jeanne Werner working on these ~ completed and mailed before 01/31/21 deadline
- **Spring Short Course**: check www.mntownships.org for updates: Rochester is 03/16/21 ~ FYI
- **2021 IRS Federal Mileage Rate published**: 56 cents per mile ~ FYI
- **2020 SSTS Annual Report Survey** ~ submitted by Darrel Gilmer per his email -1/13/21 ~ FYI
- **Metropolitan Council building permit survey** ~ optional to do
- **Notary** ~ Molly Weber commission expires 01/31/21 so working to try to get renewal issued ~ \$120 fee ~ will need order new stamps also ~ new stamp on order through Castle Rock ~ found out there is no fee since it is part of the clerk position
- **Planning Commission will hold Public Hearing to discuss Zoning Fee Schedule** on Monday February 8, 2021 @ 7pm ~ FYI
- **MN Pollution Control Agency Notice of Public Hearing** 02/04/21 @ 2pm proposing to adopt amended water rules following the hearing ~ FYI

OTHER BUSINESS-Board Members Only

Ryan Sunquist made a motion to approve signing of checks 6163 to 6172 and a motion to approve the claims list. Dan Peine seconded. Motion carried. Ryan Sunquist (in Jim Sipe absence), Angie Niebur and Molly Weber signed the checks.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Ryan Sunquist made a motion to adjourn the meeting at 7:30pm. Dan Peine seconded. Motion carried.

Date Signed: 2/16/2021

Supervisor: 

Clerk: _____

HAMPTON TOWNSHIP TREASURERS REPORT

January 2021(February 16, 2021 Meeting)

Beginning Checkbook Balance: **\$229,478.46**

RECEIPTS:

Dak County Tax distribution	\$6,639.88
ICS Interest	\$19.73
Permit - Nick Stein	\$269.25
Permit - Mark Kieper	\$101.00
Permit - Cynthia Rico	\$101.00
Permit - Jason/Ashley Gergen (5)	\$5,427.02
Supervisor filing fee R Sunquist	\$2.00
TOTAL RECEIPTS	\$12,559.88


DISBURSEMENTS:

#6163 Molly Weber	Clerk salary	\$1,334.87
#6164 Janet Otte	Rent	\$500.00
EFT Century Link	phone/internet	\$96.34
#6165 Mark Rauchwarter	website work	\$213.00
#6166 Otte Excavating	Road maintenance	\$2,163.00
#6167 Cannon Beacon	advertising	\$58.13
#6168 Dakota County	Assoc of township dues	\$852.36
#6169 Ottomatic Lawn Care	Spray parsnip	\$2,100.00
#6170 Beaver Creek	three permits	\$999.96
#6171 Molly Weber	Misc Office expenses	\$131.10
#6172 Gilmer Excavating	septic permit	\$400.00
TOTAL DISBURSEMENTS:		\$8,848.76

Ending Checkbook Balance **\$233,189.58**

Checks not in (9) \$3692.45

ICS Statement Balance, January 31, 2021: \$236,882.03


James Sipe, Supervisor

2/16/21
2.16.2021


Angie Niebur, Treasurer

2.16.2021
2.16.2021